



Charles Barr
Furniture Limited

*Care & Useful
Information*

Second Edition

Useful Information on Your Piece of Charles Barr Furniture

All furniture requires some care to keep its appearance. Please read the following care instructions.

Cleaning your furniture

Dust your furniture on a regular basis using a soft clean cloth, always wipe in the direction of the grain and avoid circular rotating movements.

To remove any greasy marks on your furniture use a soft lightly damp cloth or a fine chamois leather can be used. The cloth or leather should be lightly dampened with warm water.

For more persistent marks a solution of mild vinegar or mild detergents such as washing up liquid can be used in a warm water solution. The cloth or leather should always be used wiping in the direction of the grain. After wiping the table in this manner a soft dry cloth can be used to lightly buff up the surface. Again wiping in the direction of the grain.

Very stubborn marks can be removed by substituting the warm water solution with white spirit or turpentine, again the same process should be carried out. After the table has been cleaned a soft dry cloth should be wiped over the surface to buff and polish the top.

UNDER NO CIRCUMSTANCES SHOULD ANY SILICONES OR SILICONE IMPREGNATED CLOTH BE USED

Waxing your table

The final finishing process of Charles Barr Furniture involves completely waxing your piece of furniture by hand, therefore all Charles Barr Furniture that leaves our factory does not need any wax applied to it for at least 9 - 12 months. When wax is applied to your Charles Barr Furniture a non-silicone based furniture wax should be used very sparingly. We advise customers to use a wax, which can normally be obtained in tins or jars. Spray waxes are not recommended as many incorporate silicone agents which when applied to any high quality polished surface will leave a silicone film that builds up and cannot be removed by normal methods.

Apply your wax always using a soft cloth and wiping in the direction of the grain. A second cloth can then be used to wipe over the surface before final buffing and removal of any excess wax.

Other useful information on your Charles Barr piece of furniture

Many of the processes we use in hand finishing our furniture have been passed down through years, and stains like natural timbers will change colour if exposed to strong sunlight. Care should be taken by regularly moving ornaments on display to prevent discoloration of surfaces. Where possible dining tables which incorporate leaves should be turned two or three times a year, whilst leaves that are stored should be interchanged to avoid any surface colour changes.

We specialise in the use of cellulose lacquers. These lacquers give some degree of protection against heat and spirit staining, however our finish will mark if over exposed to water, spirit or alcohol solutions. Hot dishes will also mark our finish, therefore we always recommend that either heat resistant place mats or a suitable heat resistant table pad should be used on our dining furniture to give adequate surface protection.

Decorative veneers

There are many thoughts and views on veneered surfaces. At Charles Barr nearly all of our cabinet furniture contains some decorative veneers. These veneers are frequently used on tops, cabinet door and drawer fronts, whilst plainer type veneers are used on cabinet ends and backs.

Natural timber in any form will move depending on its surrounding humidity and temperature etc. A veneered board such as a door will therefore limit any movement and thus provide a carcass that will not shrink or expand under modern day conditions. However, when using decorative veneers such as curl mahogany, burr yew or walnut it is almost certain that some veneer movement will occur. Cross bandings are also liable to some movement, however this movement which is slight should be seen as part of the overall ambience of our furniture. Indeed when looking at an original piece such as antiques of the period such timber movement can be clearly seen and is therefore regarded by many in the trade as an enhancement to the overall appearance of the furniture.

Solid tops

In general solid tops should be treated as any other surface of Charles Barr Furniture. A solid top due to its natural timber element will expand and contract depending on its surrounding temperature. All tops in our range of furniture are constructed to allow natural movement of timber, this movement will not normally be visible to you, however it is important to avoid subjecting solid tops to extreme temperature and moisture changes.

Electrical appliances

All of our cabinets can be purchased with lights included. A mains plug will already be fitted to your cabinet and will incorporate a three-amp fuse. If a bulb fails to light always remove the plug from the mains at the supply before replacing it. If in doubt consult a qualified electrician.

Dimmer switch

To turn on the lights touch the top right hinge once. (for 4 or 5 door cabinets touch hinge on top of right hand door centre section) To brighten continue to touch the hinge. To dim continue to touch the hinge until the required light is reached. To turn off the lights one quick touch on the hinge is all that is required.

Cabinet fittings

All of our tall cabinets are supplied with special wall fixings, which allow for adjustment when fixing to a wall. Fixing screws will be supplied in with your pack of fixings to fit carcass tops to bottoms and it is recommended that once your Charles Barr furniture is in its correct position the top should be fixed to its bottom accordingly.

Note: Corner cabinets, where possible should always be secured with fixings provided. Do not open top and bottom doors together unless secured by wall fixings first.

Your Charles Barr cabinet furniture has been manufactured using traditional construction methods from timber components by hand. When placed on an uneven surface the cabinet carcass may be thrown out of alignment causing doors to hang incorrectly. An indication of this minor problem will be an uneven gap at the top or bottom of each door, which may cause the door to stick on opening. This minor problem may be rectified simply by using the grooved wedges supplied with your cabinet. A wedge may be placed under the foot or plinth of the cabinet on an appropriate corner that will need to be raised to correct the alignment of the cabinet carcass. The wedge may be pushed under your cabinet until the appropriate height adjustment has been achieved allowing the doors to operate correctly. The wedge end can then be simply broken off flush with the cabinet foot and will not normally be visible.

Internal side sliding doors

In order for side sliding doors to operate successfully it is important that when opening the door, the door is turned/opened to a full 90 degree arc. Once open and square with the cabinet the door can then be pushed inwards to its internal housing.

For closing the door, pull the door forward to its full extension before turning the door inwards to its closed position.

NOTE: If the door is not fully extended before closing undue strain is placed on the door hinges which can cause damage.

All side sliding door hinges can be adjusted once your cabinet is in situ by tightening or loosening the three multi head screws located in the main base of the hinge.

NOTE: It should not be necessary to make any adjustment to the hinges unless your cabinet is sitting on an uneven surface and out of alignment.

Glazed doors

All of the display/bookcase cabinets in the Charles Barr range that include glass top doors have been glazed using traditional methods. Each pane of glass has been individually cut to fit its aperture. Glass panes are held in position with small glazing pins and our own special putty mix.

NOTE: Care should be taken when cleaning the inside of your Charles Barr glazed door for up to two months after it has been delivered as glazing putty will take some time to fully dry and harden.

Any doors that are supplied without internal barring will always be glazed with toughened glass.

Shelf fixings and keys

Shelf studs and rubber shelf inserts are supplied with all of our cabinets, please ensure that shelf studs are placed firmly in their locating holes before placing any weight on the shelves. Each cabinet will contain one key for each door, however in the case of traditional style breakfront cabinets please ensure that keys are not left in the side or end cabinets when opening the centre doors at more than 90 degrees, as it may cause damage to the door.

Leather tops

Leather tops are available in a choice of colours, all are tooled with high quality blind and gold tooling before being sealed, hand polished and waxed. As in keeping with any Charles Barr finish care should therefore be taken not to expose the leather surfaces to heat or spirit staining. It is not advisable to use water solution on our leathers. A light dusting and an occasional wax should be applied to your leather top to maintain its overall appearance.

Upholstery and fabric

All materials and fabrics used in our upholstery comply with current fire and safety regulations.

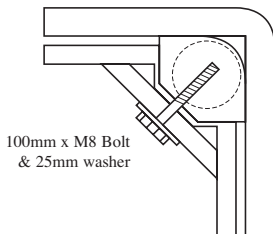
Customers own material

When upholstering chair seats in customer's own fabric we will require a fire certificate to match/cigarette standard.

L145, L147 VICTORIAN DINING TABLES AND L917 FENLAND DINING TABLE ASSEMBLY INSTRUCTIONS

1. Although legs may be numbered they are common to all corners
2. Lay one end section of the top on its side and place a leg in a corner, bolt in place using bolts and washers provided. (see diagram 1) Repeat process for other leg and repeat the same process for the other end of the table.
3. Remove the metal stop pins from the underside of the table tops using a bladed screwdriver.
4. Insert the timber 'H' frame (see diagram 2) whilst the table tops are on their side and replace the metal stop pins. Repeat this process for both ends.
5. Stand the table up onto its four legs and manually extend the table to its full capacity. The centre leaf can then be inserted making sure that the leaf tenons line up with the corresponding locating mortices, the locating side blocks on the leaf will drop into the slots located in the centre of both bearers. The ends can then be closed together and the table leaf locked into position using the brass table turn buttons located on the underside of the top.
6. NOTE: We advise you to check all of the leg bolt joints and tighten if necessary after 2 - 3 months after your table has acclimatised itself to your room conditions.

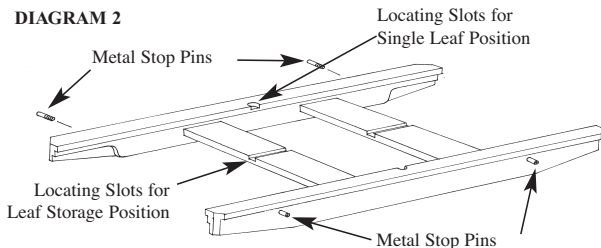
DIAGRAM 1



Leaf storage

1. Undo the table clips on the underside of the top
2. We recommend two people stand one at either end of the table to pull in opposite directions to open the table to its fullest extension.
3. Remove the centre leaf from its central position and turn through 90 degrees placing the leaf end first under one end bed of the table ensuring that the leaf drops into a central position. The locating bearer on the underside of the leaf will enable it to locate into the slots provided on the table 'H' frame. (See diagram)
4. Push both ends together over the stored centre leaf and lock the tops into position using the brass table clips provided.
5. NOTE: We advise you to check all of the leg bolt joints and tighten if necessary after 2 - 3 months after your table has acclimatised itself to your room conditions

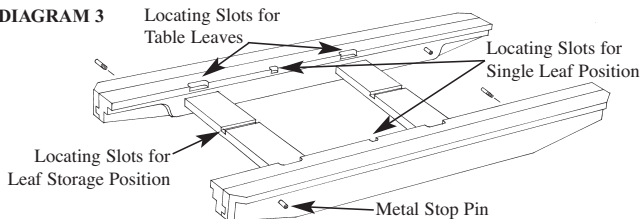
DIAGRAM 2



L146 AND L148 TWO LEAF VICTORIAN TABLE ASSEMBLY INSTRUCTIONS

1. Although legs may be numbered they are common to all corners
2. Lay one end section of the top on its side and place a leg in a corner, bolt in place using bolts and washers provided. (See diagram). Repeat process for the other leg and repeat the same process for the other table end.
3. Remove the metal stop pins using a bladed screwdriver from the underside of the table tops
4. Two leaf dining table runners will be delivered with adjoining extra outside runners for extra extension. (see diagram 3) These runners will be attached to the table 'H' frame. To install, having already removed the stop pins, from the underside of the table tops, remove the fixing tape from the 'H' frame and insert 'H' frame into one end of the assembled table top ensuring that the corresponding numbers stamped onto the 'H' frame correspond with those on the underside of the table top, ensure the H frame is in central position. Once installed replace the table pins on the underside of the table top and repeat the process to the other end of the table.
5. Stand the table up onto its four legs and manually extend the table to its fullest capacity. The centre leaves can then be inserted making sure that the leaf tenons line up with the corresponding locating mortices, the locating blocks on the underside of each leaf will drop into the slots located in the centre of both bearers. The ends can then be closed together and the table leaves locked into position using the brass turn buttons located on the underside of the top.

DIAGRAM 3



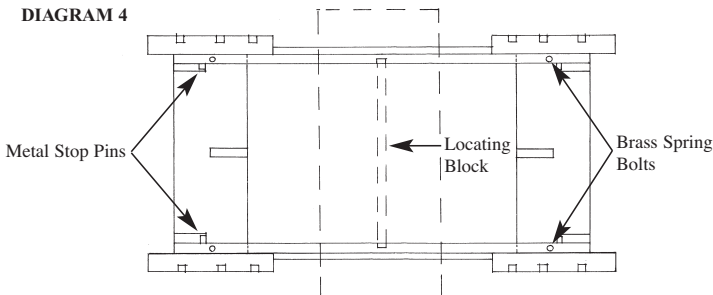
Leaf storage

1. Due to the space available under your table tops it is not possible to store two leaves together, therefore two leaf dining tables are made to store one leaf only. The second leaf can either be placed in situ in the dining table (as part of the top) or provision will need to be made to keep the second leaf separately elsewhere. We recommend that stored leaves should be regularly interchanged to avoid surface colour changes.
2. Undo the table clips on the underside of the top
3. We recommend two people stand one at either end of the table to pull in opposite directions to open the table to its fullest extension
4. Remove the centre leaves from their central position and to store one leaf turn it through 90 degrees placing the leaf end first under one end bed of the table ensuring that the leaf drops into a central position. The locating bearer on the underside of the leaf will enable it to locate into the slots provided on the table 'H' frame
5. The second leaf can then be placed into the central position on the underframe again making sure that the locating bearers on the underside of the leaf correspond with the slots provided on the 'H' frame.
6. Push both ends together over the stored centre leaf until they meet with the corresponding second leaf in its central position. The table tops can then be locked together using the brass table clips provided on the underside of the table tops.

TWIN PEDESTAL ONE LEAF DINING TABLE LEAF STORAGE INSTRUCTIONS FOR MODEL NUMBER L151, L152, L155, L171, AND L181

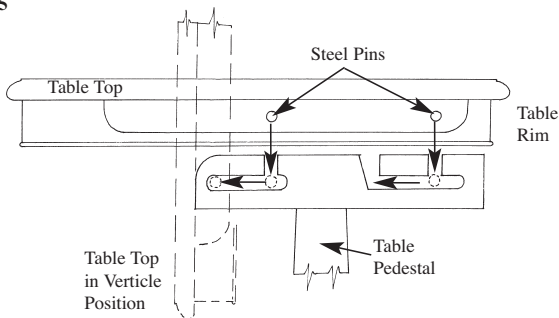
1. Extend pre fitted table underframe to the fully opened position, (see diagram 4) Fit both table top ends onto pedestal underframe, making sure that the underside steel dowel fixings on each top are located into the slots provided on the pedestal underframe. Care should be taken to ensure that the matching corresponding numbers stamped onto the underside of the table top match those stamped onto the corresponding pedestal.

DIAGRAM 4



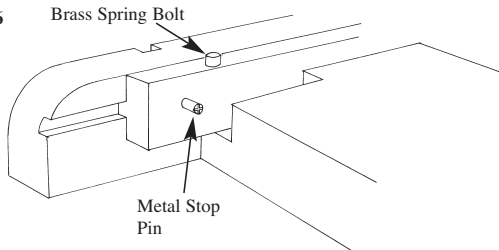
2. Once the table top steel pins have dropped into their corresponding slots it should be possible to slide the table top back and tilt it to an upright position, repeat this process with the other end of the table (see diagram 5).

DIAGRAM 5



- Place the leaf in the centre of the table making sure that the locating blocks on its underside drops into the slots located in the centre of both bearers. Check that the leaf tenons on the edge of the leaf correspond with the mortice joints on the adjoining table end.
- Make sure that the underframe is fully extended so that both spring bolts at each end fully depress to lock the underframe into position (see diagram 6). Make sure that the brass table locking clips are in an open position before moving the top back into its horizontal position. Once horizontal the top will then slide forward to join the leaf (if the top does not lay flat the table is not fully extended). Repeat this process at the other end.
- Lock the table tops together with the brass catches on the underside of the table tops.

DIAGRAM 6



NOTE: The special construction of our unique leaf storage system allows 6 mm of movement within the table tops to compensate for any timber movement that may occur.

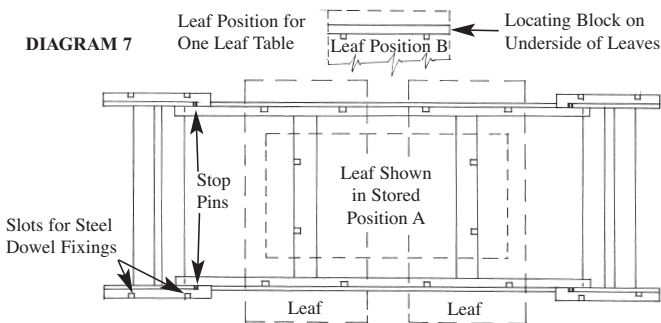
To store the table leaf

- Unlock the brass table catches.
- Carefully slide both tops back and tilt them to a vertical position.(see diagram 5)
- With both tops in a vertical position push the two table pedestals together; (this can be done from one end).
- Remove the centre leaf and turn it through 90 degrees and place it across the table underframe, the locating block on the underside of the leaf will locate into slots provided on each table pedestal.
- Carefully return tops to a horizontal position before sliding them forward together.
- Lock the tops together by using the brass table catches provided on the underside of the tops.

TWIN PEDESTAL TWO LEAF DINING TABLE INSTRUCTIONS FOR MODEL NUMBER L153, L156, L173 AND L183

- Extend pre fitted table frame to fully opened position, (see diagram 7)
- Fit both table ends onto pedestal underframe making sure that the underside steel dowel fixings on each top are located into the slots provided on the pedestal underframe. Care should be taken to ensure that the matching corresponding numbers stamped onto the underside of the table top match those stamped onto the corresponding pedestal.

- Place both leaves in the centre of the table making sure that the locating blocks on the underside of each leaf drop into the slots located in the centre of both bearers (see diagram 7) Check that the leaf tenons on the edge of the leaf correspond with the mortice joints on the adjoining table end.
- Push both table ends together to form the extended two leaf table position. The tops can then be locked into their final position by using the brass locking table catches positioned on the underside of each leaf and adjoining table edge.



NOTE: The special construction on our unique leaf storage system allows 6mm of movement within the table tops to compensate for any timber movement that may occur.

Leaf storage instructions

- Unlock all brass table catches and extend the table, we recommend that two people stand one at either end of the table to pull in opposite directions to open the table to its fullest extension.
- Remove both centre leaves.
- Place one leaf in its stored position A, whilst the second leaf is placed above it using the centre locating slots B. (See diagram 7)
- Push both ends together and lock into final position by using the brass locking table catches positioned on the underside of the tops.
- To reduce the table size further do not place the second leaf B in its position, store separately away from the table and close both table ends over leaf A.

ASSEMBLY INSTRUCTIONS FOR THREE DOOR WARDROBE

These fitting instructions should be carried out by two people. (see diagram 8)

1. Position the wardrobe base A to allow access for back fixing.
2. Locate and secure middle end B to base using the bolt fixings provided.
3. The smaller of the two backs C can then be positioned and fixed to the base and middle end using the screws provided.
4. Position and fix the matching end D using bolt fixings provided.
5. Repeat procedure of points 3 & 4 for the remaining back E and end F.
6. The top of the wardrobe G can now be added and fixed by using bolts provided.
7. The doors can then be hung with the screws and hinges provided. Care should be taken to ensure that each door is fitted in its correct position by checking that the number stamped to the top door edge corresponds with the matching number on the top side hinge placement.
8. Check that the wardrobe carcass is level, if adjustment is required use the wedges provided (See cabinet fittings P.3)

ASSEMBLY INSTRUCTION FOR TWO DOOR WARDROBE

The same procedure used on a three-door wardrobe should be followed when assembling a two-door version as follows:-

1. Position Base A, locate end F and fit before locating back E.
2. Locate and fix end D and finally add top G which should then be secured in place with the bolts provided.
3. After a final check to make sure the wardrobe carcass is level the two doors can be positioned and fixed in place using screws provided.

ASSEMBLY DIAGRAM FOR CABINETS & WARDROBES

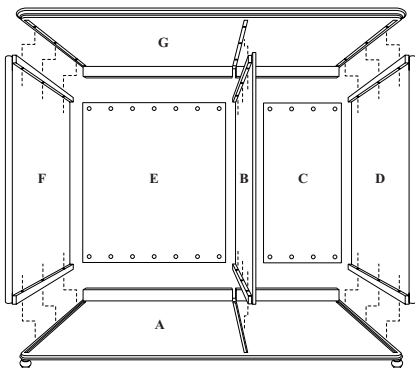


DIAGRAM 8

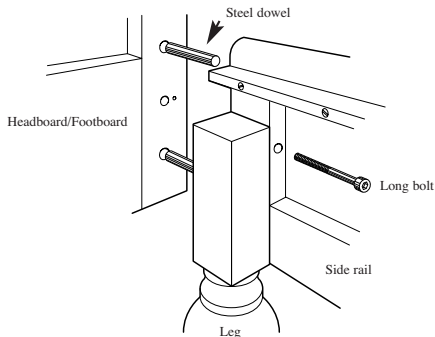
BEDFRAME ASSEMBLY

Components

- 1 Headboard
- 1 Footboard
- 2 Side rails (left and right)
- 4 Washers
- 4 Long bolts
- 1 Allen key
- 8 Metal dowels
- 1 Centre rail
- 15 Bed slats and screw fixings (or two sprung slatted Z bed frames)
- 30 Screws 1¼"x10 for bedslats
- 2 Centre rail screws 3½"x10

These fitting instructions should be carried out by two people.

1. Place the headboard in the position required, insert two metal dowels into the rail joint positions on each side.
2. Offer up the correct side rail (left or right) and locate onto the metal dowel fixings previously inserted. One long fixing bolt can then be inserted via the end of the side rail to join the side rail and headboard. The fixing bolt can then be lightly tightened with the allen key provided. (see diagram 9)
3. Repeat the process on the remaining other side of the bed and again on the left and right sides for the matching footboard.
4. Once the bedframe has been fully assembled tighten all bolts with the allen key provided to form firm fixings.
5. Locate and fix centre rail into position with the screws supplied and screw loose bed slats into position or drop in the two pre sprung Z bed frames.
6. Check all fixings and make sure that all bolts are firmly in place before moving the bed into its final position and adding customer's own mattress.



BEDFRAME ASSEMBLY FOR MODELS CONTAINING OG BRACKET FEET

Components

- 1 Headboard
- 1 Footboard
- 2 Side rails (left and right)
- 4 Washers
- 4 Long bolts
- 1 Allen key
- 8 Metal dowels
- 1 Centre rail
- 15 Bed slats and screw fixings (or two sprung slatted Z bed frames)
- 30 Screws 1¼"x10 for bedslats
- 2 Centre rail screws 3½"x10
- 4 bracket feet and 16 small fixing bolts

These fitting instructions should be carried out by two people.

1. The same procedure for the fitting of side rails to the headboard should be followed with the following exceptions.
2. Once the two side rails have been fitted to the headboard it is preferable to lay the headboard on its back so that the side rails are in a vertical position, an OG foot can then be fitted on either side of the adjoining side rails and headboard (see diagram 10)
3. Fit the footboard using the dowel fixings to the side rails, whilst the bed is in a vertical upright position and once fixed the corner OG foot fitting (see diagram 11) can then be fixed in place using the bolts and allen key provided.
4. Carefully return the bed to a horizontal position and make sure that all bolts are firmly in place.

DIAGRAM 10

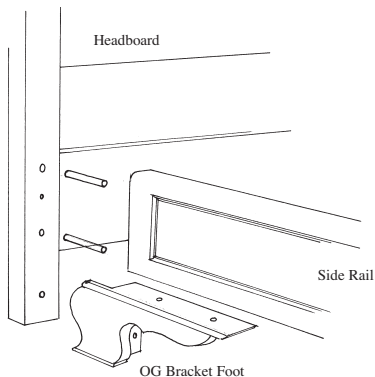
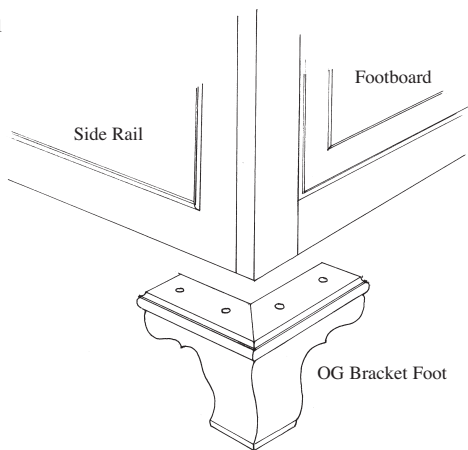


DIAGRAM 11





Charles Barr
Furniture Limited

Country Works, Sunderland Road, Sandy, Bedfordshire SG19 1RB
Telephone 01767 681444 Fax 01767 681397